

HAVEN OF MERCY AREA CATHOLIC COMMUNITY MINUTES FROM APRIL 29, 2021

Present: Fr. Ben, Joyce Borash, Joe LaForce, Darrell Welle, Fr. Mark, Michael Retka, Bill Kuesel, Mary Jo Backowski, Gail Johnson, Mary Sowada, Fr. Jimmy and Brigid Fitzgerald, Brigid Fitzgerald

Fr. Ben had the prayer and asked to move Old Business to after the New Business so we could have Jessy Waldoch and Katie Jacobson join the meeting first.

The minutes from the March 25th meeting were approved by 1st, Joyce Borash, and 2nd by Darrell Welle.

New Business:

- Fr. Ben opened the discussion regarding the transition to having one website for Haven of Mercy and the process of getting to that point. Guest speaker, Jessy Waldoch, who is employed by Holy Family, spoke on the process as she has created websites in the past and updates the Little Falls Tri-parish. Jessy stressed the importance of a modern website, keeping it simple, yet appealing to everyone.

Fr. Ben suggested that instead of working on updating the two different websites (Little Falls Triparish and the Triparish Catholic Community), that we work towards creating a new website for Haven of Mercy and start the transition process.

Jessy Waldoch explained two different ways of transitioning to one page and the fees for this. Consensus was to start with one Landing Site which would have a link to both area websites on it. The fees for the site would roughly be \$70/3 years for the domain name and \$450/every 3 years for the software design.

Discussion about how parishioners would be able to find the new site so we would need to send out notifications with the new website address, in the bulletins and info on current sites.

A motion was made to accept having Jessy Waldoch work on the website, Fr. Ben 1st motion, Darrell 2nd motion.

Jessy Waldoch suggested that before she started working on the new page, the ACC members research other catholic parish websites to get ideas of how the Haven of Mercy site could look like. By the next meeting, we need to have ideas of what we would want the new site to look like.

Brigid Fitzgerald suggested that we have a subcommittee to look into this more - Fr. Ben 1st agreed with the motion and Brigid agreed 2nd.

Brigid Fitzgerald asked about the time for this project, and Jessy Waldock believes it could take 3-4 months.

- Fr. Ben introduced the Katie Jacobson, new middle school and high school DRE along with Youth Minister for Little Falls Triparish. Katie Jacobson gave a brief biography and stated she recently volunteered at St. Francis/St. Andrew's in Brainerd, and worked for Immaculate Heart in Crosby, MN. Katie is very excited to start working with the LF Triparish youth, and eventually with the Haven Of Mercy youth.

Old Business:

- Fr. Ben touched base on the hiring of a DRE for the Little Falls Tri-parish
- Fr. Ben and Fr. Jimmy will visit with all DRE's to start working on same teaching programs - Michael Retka made a motion to proceed with the DRE meeting and Darrell Welle seconded the motion.
- Fr. Ben reported on the status of looking for a Business Administrator for the LF Triparish. He will contact the Arch Diocese of Mpls./St.Paul to get more information on the job description and hiring of a Business Administrator. Fr. Jimmy and Haven of Mercy ACC will be part of hiring process, but the LF Triparish will for at least the first year of the salary.
- Fr. Ben discussed the possibility of using a company, Lighthouse Solutions, who may offer help in the hiring of the Business Administrator and any Human Resource questions that the ACC may have. Fr. Ben will look into this and give us an update at the next meeting.
- Fr. Ben and Fr. Jimmy are in need of finding more ACC members as there were a few members who are no longer on the committee.
- Michael Retka discussed the status of the bulletin and how we move forward with just having one bulletin. The question is as to which office staff person would take on this project.
- Fr. Ben motioned to have the Business Administrator help with deciding who would be the person to work on combining the bulletins into just one Haven of Mercy bulletin. Darrell Welle seconded the motion to put on hold.
- Joe LaForce stated that we have a new updated Logo for Haven of Mercy that we should use on all information

Submitted by Mary Sowada