

**Approved Oct.1,2020**

**HAVEN OF MERCY ACC MEETING**  
THURSDAY, 12 MARCH 2020  
7 P.M. ST. STANISLAUS, SOBIESKI

**1. REGULAR BUSINESS**

1. Call to order by Bill Kuesel at 7 pm.
2. Prayer led by Fr. Ben.
3. Attendance: Fr. Jimmy J., Fr. Ben K. and Fr. Mark B.

St. Stanislaus, Sobieski:	Joyce Borash, Michael Retka
Holy Family, Belle Prairie:	Darrell Welle
LOLO, Little Falls	Joe LaForce, Kaitlin Pohland
Sacred Heart, Flensburg:	Carol Merten
St. James, Randall:	Bill Kuesel, Gail Johnson
St. Mary's, Little Falls	Brigid Fitzgerald
MOL School:	Mary Sowada

Not in Attendance: Jon Radermacher, St. Mary's and Jim Carlson, Sacred Heart.  
Visitors: Mike Gold and Deacon Jeff Winkelman

4. Minutes of the 30 January 2020 meeting , with correction that meeting was held at St. James Parish Hall and, under follow up motions, Ms. Knopik's name be corrected to Marlene Knopik were approved. M/S/P ( Darrell, Gail)

5. Agenda for this meeting, with addition of visitors remarks at beginning, was approved. M/S/P (Carol, Mary)

6. **Visitors Remarks.** Mike Gold expressed concern that the ACC is lacking focal point, i.e. need for specifics to be noted which will draw/build these 6 parishes into one spiritual group. Remarks also from Deacon Jeff Winkelman who made reference to #1 under Facilitating Change Healthily( see notes attached to the documents for our meeting). Asking how we are parishes turn to prayer, together, for discernment. Committee response is that as a 6 parish grouping we share Perpetual Adoration at JPll center; hold First Monday Mass in alternating parishes( is there a way to augment these to make special). Suggestion that the ACC committee, and parishes, consider adding additional prayer opportunities before, during and after the ACC meetings. Such as Exposition of the Sacrament or a Rosary before and Benediction after. He also noted that in the 6 traits for a Healthy linkage, stewardship is a governing principle ( see notes again) and suggested that all 6 parishes be included in the upcoming stewardship retreat which was originally for the 3 parishes who have contracted for assistance in a new program.

**2. OLD BUSINESS**

1. Addressing Immediate Goals. The DREs have not formally met on the issues we want them to address; we need to be clear on what we want done and communicate a timeline. Currently they are busy with Confirmation and upcoming First Communion.

**TO DO: Fr. Ben and Mary Sowada will determine a date feasible for they and the DREs to meet by the end of April. The DREs will be provided a copy of our Goals to use for agenda develop for their meeting.**

There is a conference at Ham Lake on April 2<sup>nd</sup> which the DREs will be invited to participate in.

2. Pulpit Swap. This first time went very well. Proposal is to do this monthly and continue this as an unannounced swap.

Use upcoming **May 4, 2020 First Monday Mass** ( location: \_\_\_\_\_)to go over with parishioners the Bishop's letter response to our Goals. Promote that there will be discussion and it is a time for parishioners to bring forward suggestions they have.

**TO DO: ANNOUNCE this by asking the secretaries( cindy, Mary Jo, Leah, Linda) and appropriate staff /volunteers to include notices in our Bulletin, website, Facebook page and during Mass announcements for a few weeks prior.**

### 3. **NEW BUSINESS**

1. Letter from the Bishop Kettler was reviewed. His recommendations included

a. **Creating goals for 'Welcoming and Hospitality' area. -**

**TO DO:** Future work started by each member bringing ideas for hospitality and welcoming to next meeting. Include announcements at Masses each week

b. **Create a joint staff for ACC community.** Seek suggestions from staff from 6 parishes on what is needed and would be helpful. Consider if a joint DRE staff for the ACC would help or be possible. Continue to look at suggestion of a business manager, develop job description based on what parishes need.

**TO DO:** Establish a task force ( 1 person per parish who have competency in HR matters). Further discussion needed on what order would be for new staffing ( ie,youth ministry versus business manager) noting that for any new staff funds must be available to fund the position. Seek assistance from diocese staff ( Betty Ziegler, Fr. Mastey and others)

**TO DO:** Fr. Jimmy and Fr. Mark will look for persons to be on task force for business manager.

Fr. Ben and yet to be determined person to look for persons for youth ministry task force.

**TO DO:** the task forces would develop job descriptions, budget for salary and time line.

c. **Adjusting Hiring dates. Future review**

d. **Create a Hispanic ministry goal.**

**TO DO:** ACC will start by having Fr. Mark and Deacon Bruce Geyer seek possible names for representative to the committee from the Hispanic Community. Also possibly seeking a representative from the Latin Mass group.

2. General Observations and Added Expectations from the Diocese:

a. Joint Bulletin by June 2020.

**TO DO:** Our Priests will invite secretarial staff(Leah, Linda, Cindy and Mary Jo) to work toward integrated bulletin, looking into the nuts and bolts of how this can be done, what currently company can assist with; if not, are there other companies to look to. The staff should plan on reporting to the ACC on what can be done now, what will take more time and hopefully give us a time line.

b. Develop a Mass schedule that staggers Mass times ( due June 30, 2020)

**TO DO:** The ACC, through our priests, submitted a schedule for 2 priest with our Goals; this schedule will be tweaked to include use of deacons as stand by as needed. The Holy Week schedule is difficult to arrange as services tend to be at the same times.

c. Communicate our plan to the broader ACC community.

**TO DO:** We will continue to have the Goals and Minutes available at the churches as well as on the website.

We will use the First Monday Mass on May 4<sup>th</sup> to invite parishioners to hear about updates to the plan and to bring their suggestions.

**TO DO:** Ask secretaries to ensure petitions specific to ACC (the 3 petitions developed by Fr. Jimmy) to be read during the Prayers of the Faithful, are added to each week's petitions, to be used in rotation. Since our priests' schedules are overflowing, it is suggested the secretary for each church print and put the 3 ACC petitions on paper in a plastic sleeve, and place on their church's lectern. The lectors then can select and add one to the other petitions being read. Praying for the success of our ACC is important and this inclusion is a priority.

d. Establish a joint Pastoral Council of the 6 ACC parishes by June 30, 2020.

**TO DO:** is this another layer over the existing parish councils or is it to be 1 council for 6 parishes with strong committees for each parish that meet separately. Concern is the length of meetings if one council but as the parish councils are really defined as spiritual councils the job of the council may change from what it currently does. Fr. Ben will obtain clarification and email what he learns.

e. Diverse representation needed on the planning council.

**TO DO:** See prior suggestions for seeking Hispanic and Latin representatives.

f. Realistic Timelines needed.

**TO DO:** Review our goals and our timelines at future meeting.

2. Discussion of moving forward with current goals.

**TO DO:** Kaitlin Pohland will create a calendar showing deadlines for our to do lists so that the calendar can be added to our agenda for viewing during meetings. 3 months showing for each meeting.

3. Strategies for Healthy Transitions:

**TO DO:** ACC committee needs to write and develop a goal around welcoming and hospitality which includes specific activities.

4. Communication: Mike indicated the suggestion boxes are in all churches but one - that will be there this week.

**TO DO:** Regularly announce at Masses location of suggestion box and ask for suggestions. Especially helpful before May 4<sup>th</sup>. We have someone at each church to check the boxes:

St. Mary's, LF	Jon Rademacher
LOLO, LF	
Sacred Heart, Flensburg	Carol Merten
Holy Family, BP	
St. James, Randall	
St. Stanislaus, Sobieski	

Electronic messaging still being looked into, we are experiment for MyPage App.

Adjourned 9 pm. M/S/P ( Joe, Darrell)

Submitted by Brigid Fitzgerald, secretary