

Approved 2020.11.19

ACC Meeting
Thursday, October 29, 2020
7 PM at Our Lady of Lourdes Church Basement
MINUTES

1. Regular Business:

1. Call to order: Bill Kuesel
2. Prayer: Fr. Ben
3. Role Call: Brigid Fitzgerald

1. Attendance: Fr. Jimmy, Fr. Mark B.

St. Stanislaus, Sobieski:	Joyce Borash, Michael Retka
Holy Family, Belle Prairie	Darrell Welle
LOL, Little Falls	Joe LaForce, (Kaitlin Pohland, absent)
Sacred Heart, Flensburg	Carol Merten, (Jim Carlson, absent)
St. James, Randall	Bill Kuesel, (Gail Johnson, absent)
St. Mary's, Little Falls	Brigid Fitzgerald, (Jon Rademacher, absent)
MOL School	Mary Sowada

4. Review of Minutes from October 1st Meeting: ACC Committee (M/S/P, Darrell, Mary)
5. Approval of the agenda: With addition of 3 items to New Business, namely: Mission Stmt. Creation/ Reviewal; Diocesan email to ACC ; Suggestion Box review the agenda was approved. M/S/P (Joe, Darrell)

2. Old Business:

1. Follow-up with items from last meeting:
 1. Combining bulletins: Mike got numbers of printed bulletins for each Tri Parish: 450 for Fr. Jimmy's parishes, 1275 for LF parishes; spoke with sales rep of LPI for both tri parishes; they can change contract dates(they suggest we use one or the other contract). Can combine bulletins but need time to research include if there is enough money to cover it(ads). LPI needs at least 1.5 months to research advertising changes and formatting needs. Mike suggests we name one person on staff to act as bulletin editor – to accept receipt of information from/for all 6 parishes that will go into bulletin each week; this person would be responsible for formatting bulletin. This has work load become more efficient. 3 Priests shall meet to determine the size of combined bulletin and consider suggestions of person to be bulletin editor.
 2. Welcome statement at Masses reflecting we are one unit – Haven of Mercy ACC. This is occurring in Fr. Jimmy's parishes but not in LF parishes. Mike will talk to the three LF parish offices and get them to incorporate the new Name to be used a beginning of Masses so that reference to Tri Parish is no longer used. Fr. Ben is considering doing outreach to the parishes to remind them of where we are in the ACC process, either in a homily or

YouTube. Deacon Jeff can be used, maybe at Masses, to explain how the name for ACC was decided upon.

3. Petition recognizing 6 parish community; the Mass petitions shall reference Haven of Mercy specifically at each weekend Mass. Fr. Jimmy previously wrote a series of petitions that can be rotated, prior to choice of our ACC name. Brigid will review the petitions and make necessary changes for inclusion of the name 'Haven of Mercy' and send back to the parishes so can be used weekly.
4. Pulpit swaps by Fr. Jimmy and Fr. Ben: did this at least prior to pandemic, the priests will try to get this accomplished a couple times before Christmas.
5. Job descriptions for current employees: Mary reported sub committee met on Monday, October 26th and are working at streamlining current descriptions. Fr. Jimmy's descriptions are being sent to Mary. Next meeting on Monday, November 2nd.
6. Updates on Progress with certain tools/goals: Alpha, Family Faith Formation, FlockNote: FlockNote is being used by Rel. Ed. It could be used to put on an online mission or Advent series/retreat, and this could be a 6 parish community event. Rel. Ed : Lf and Sobieski are using Ham Lake model. Alpha used for high schools.
7. Searching for Youth Minister: with LF youth minister leaving, any replacement hopefully will be full time and for all 6 parishes or maybe 2 PT. Question: we have job description from past, we need to keep on top of this so that Job Description Comm stays informed of decisions made regarding scope of work/time parishes want so it can be included in job description. Mike suggested a get together of people from each of the 6 parishes as a separate committee to assist in determining needs/desired duties in each parish for youth minister (some suggested people who could be on committee: Liz Vetch and Julia, and volunteers that worked previously with Tony Miller.) (Should determine # of youth we can assume will be involved to help determine FT or PT.)
8. Review of draft of goals with updated completion dates – Fr. Ben updated dates all by a year as the motion at our last meeting required and will send out revised Goals to us.

3. New Business:

1. Transitioning time/ Communication strategy for bringing ACC as a focus again: Fr. Ben suggests parish councils need to be discussing ACC again, Staff also needs to be discussing it as a group. This is a bit different for Fr. Jimmy's parishes as there are fewer staff to keep updated. **Keep in mind that Diocese wants one council for the ACC by Summer of 2021.** (ie. Individual councils could be sub committee with larger umbrella council for the ACC. According to Canon Law, there will continue to be separate individual finance committee for each parish) Maybe have the parish councils establish a joint sub committee made up of a few from each council with their start up being guided by the pastor and then meeting with committee members and ask pastor to come to meeting as needed to keep on task.
2. Creation of Sub-committees for accomplishing different areas of goals (Staffing, Youth Ministry, Business manager, Liturgy/Worship) determine if there are other sub committees that could be useful.
3. Transitioning of parish councils: See above.

4. Look into: Worship Coordinator for 6 Parish Community : possible person in area to be in the position, question is how to pay for it but plus side is that it is a way to draw 6 parishes more closely together. This position could include duties such as training of ministers and servers, sacristans, lectors, etc in all 6 parishes and serve as music director.
5. Sharing Prayer and Ministry as 6: (ei: RCIA, Flocknote Retreats, Adoration) Use deacons and retired priests and our 3 priests to do YouTube talks during Advent 2020; this could be a good way to start having all 6 parishes involved in prayer/meditation/reflection as an online community. Ask Fr. Maciej if he would agree to be the scheduler of the speakers – Brigid will call him and get back to Fr. Ben.
6. Anything to add to “Welcoming & Hospitality” area of goals: Table for now and everyone review and bring one suggestion to next meeting.
7. Mission Stmt. for ACC: Deacon Jeff provided a suggestion for a mission statement that is simple, really five phrases: Living faith, in Christ Jesus, together, through mercy. This or something like this could be used in our ACC. This is based on Mother Teresa’s Simple 5 – ‘You Did This To Me’. We will reflect on this over the month and vote at next meeting.
8. Review of Suggestion box submissions: a) Sunday evening Mass versus Sat. Eve Mass. b) Have a Saturday night Mass at Randall or Holy Family at 8 pm. c)Summertime Mass in evening? We will continue to discuss Mass Times. Include review of suggestion box items on each meeting’s agenda. Who is collecting at each parish? (Gail, St. James; Joe, OLOL, Jon, St. Mary’s; ?; ___ , Sobieski; ___, Flensburg; Darrell, Holy Family)
9. Diocesan email 10/29/20 from Barb Simon- Johnson asking ways they can support us. All members will consider this and email to Fr. Ben suggestion for ways we could use them.
4. Update from Communications liaison: Michael Retka: see above
5. Questions of the Committee : None
6. Adjourned by Bill Kuesel

Prayer: Fr. Botzet

Next Meeting, Thursday Nov. 19, 2020 at 7pm OLOL